

Tenterden Pre-School  
Fee Structure  
Funding delivery Working Parent Entitlement & FEE  
2026 - 2027

Dear Parents/Carers and families

As you are aware the Government have amended the amount of funding parents can claim from September 2025. We ask that you read all information below to ensure you have a good clear **understanding on our funding delivery model.**

***Early Learning for 2 Year Olds***

Early Learning for 2 Year Olds is the Free Entitlement of up to 15 hours per week for the most disadvantaged two year olds is now known nationally as EL2. This is not a universal offer parents must apply to check eligibility.

***Universal 3 year – 4 year government funding (FEE)***

All children qualify for 15 hours funding over 38 weeks of the year the term after a child's third birthday. Parents may also qualify for the additional 15 hour Working Parent Entitlement (WPE) funding. Please see the information and guidance below.

***Working Parent Entitlement – 9 months – 4 years***

Working Parent Entitlement is for eligible children from the term following the child reaching 9 months - 4 years.

To qualify for the Working Parent Entitlement, each parent (or the sole parent in a single parent family) must earn on average, the equivalent of 16 hours on the national minimum living wage per week and no more than £100,000 per year. Self-employed parents on zero-hour contracts will be eligible if they meet the average earnings threshold.

Families where one parent is not in paid employment (or neither parent works) will usually **not** be eligible for these additional hours. Parents who are studying or in training will not be eligible unless this is combined with paid work which meets the minimum average earnings threshold. Eligibility will be checked by HMRC and will be based on actual income earned.

It is the parents' responsibility to ensure they're confirm their child's funding code every 3 months. If this is **not** completed your child/ children may lose the working parent entitlement funding and **full fee's will be charged.**

***Tax Free Childcare Scheme***

Parents are able to apply for both 30hour Working Parent Entitlement and the Tax-Free Childcare scheme through a joint online application, as the eligibility requirements for both schemes are aligned. Further information can be found at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

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**Funding**

At Tenterden Pre-School we offer fully funded Free Entitlement to 3 to 4-year-olds. All 3 and 4 year olds are entitled to 15 hours a week (Universal Entitlement) the term after their 3rd birthday for 38 weeks of the year and subject to meeting eligibility criteria a potential additional 15 hours per week (Working Parents Entitlement). Children who are eligible for Early Learning for 2 year olds or the Working Parent Entitlement 9 months+ can join from their third birthday, space permitting

***Please see the breakdown below:***

- 15 hours Early Learning for 2 Year Olds (criteria based) from the date the child turns 3 years until the start of the term following their 3<sup>rd</sup> birthday
- 30 hours Working Parent Entitlement 9 months+ (criteria based) from the date the child turns 3 years until the start of the term following their 3<sup>rd</sup> birthday
- 15 hours Universal Free Entitlement (all children) from the start of the term following a child's 3<sup>rd</sup> birthday
- 15 hour Working Parent Entitlement (criteria based) from the start of the term following a child's 3<sup>rd</sup> birthday

All term dates will be emailed to parents.

Please be aware that entitlement to a Free Early Education place does not offer a guarantee of a place at any one provider or a particular pattern of delivery.

**Funded sessions available**

**All available funding sessions are below;**

8:50am – 11:50am 3hr morning session

12:00pm- 3:00pm 3hr afternoon session

8:50am- 3:00pm whole day session

Please see optional extra's if you wish to add your child's food to the session.

For those parents in receipt of specified benefits whose children attend **both** the am and pm funded sessions within one day, may be eligible for a free school meal (FSM). Eligibility to FSM can be checked using this link <https://www.kent.gov.uk/education-and-children/schools/free-school-meals/apply-for-free-school-meals>

If your child is not eligible for FSM and your child has a school lunch, this will be charged at the cost of £2.60 per meal payable via your child's account. If meals are paid for, they must be selected and paid in advance. Alternatively, children can bring a healthy packed lunch (no fizzy drinks or products containing nuts).

If you do not wish to pay for the optional extras, you must provide the following for each session ensuring you follow our safe food and healthy eating policy. –

- Morning session – snack
- Afternoon session – packed lunch and snack
- Whole day session- packed lunch and snack

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Optional paid for sessions

Morning session - £26

Afternoon session - £26

Whole day session - £52

**Funding table**

|                                                                                                                                                                                                                             | <b><u>Charges</u></b>                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15 hours Early Learning for 2 year olds (eligible children from the date the child turns 3 years until the start of the term following their 3 <sup>rd</sup> birthday) x 38 weeks (5 x AM or PM sessions or 2.5 whole days) | £0.00 per session                                                                                                                                        |
| 30 hours Working Parent Entitlement for 9 months+ (eligible children from the date the child turns 3 years until the start of the term following their 3 <sup>rd</sup> birthday) x 38 weeks (5 x whole days)                | £0.00 per session                                                                                                                                        |
| 15 hr Universal Free Entitlement (from the term after the child turns 3 years) x 38 weeks (5 x AM or PM sessions or 2.5 whole days)                                                                                         | £0.00 per session                                                                                                                                        |
| 15 hours Universal Free Entitlement & 15 hours Working Parent Entitlement (from the term after the child turns 3 years) x 38 weeks (5 x whole days)                                                                         | £0.00 per session                                                                                                                                        |
| Paid AM or PM session (3 hours)                                                                                                                                                                                             | £26.00 per session                                                                                                                                       |
| Paid whole day session                                                                                                                                                                                                      | £52.00 per session                                                                                                                                       |
| Late pick up charge                                                                                                                                                                                                         | £10 per 10mins late                                                                                                                                      |
| Late invoice payment                                                                                                                                                                                                        | Invoices should be paid within 5 working days of their receipt.<br>A charge of £10 will be added to your invoice for every 5 working days it is overdue. |

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|--|--------------------------------------------------------------------------------------------------------------------------------------|
|  | Children in receipt of Free Entitlements will only be able to access their funded hours until the outstanding payment has been made. |
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**Optional Extra's**

Parents/ carers must supply their child with wet wipes, pull ups and suncream (when required) for each session they attend. If the nursery must supply these due to them not being provided the charges below will be added to your invoice.

| Cooked lunch | Snack          | Pull-Ups | Wipes          | Sun cream                                                        |
|--------------|----------------|----------|----------------|------------------------------------------------------------------|
| £2.60        | £5.00 per term | £1 each  | £2.25 per pack | £10 per bottle this will be kept in school, named for future use |

If you have any queries or wish to discuss your child's place further, please do not hesitate to speak to Rachel Peachey, Deputy Head, or email us: [office@tpf.kent.sch.uk](mailto:office@tpf.kent.sch.uk)

Yours sincerely

Tenterden Pre-School