



TePTA Meeting Minutes April 26, 2018

The meeting was called to order by Karen Meikle at 19:00.

In attendance

Karen Meikle – Chair, Tina MacIntosh, Laura Weston, Alison Waite, Fiona Reynolds, Louise Kavanagh, Anna Plummer, Bex Page, Jane Brown, Cathy McCann.

Apologies

Kata Tamasi, Louise Griggs, Emma Betts, Clare Rosling, Zoe Rushforth.

Approval of Minutes

The minutes were shared from the January 11, 2018, meeting and approved.

Financial report

Kata' financial report was shared. Total raised from the Easter disco has not yet been finalised. Floats are still with the school. TM will follow this up.

Previous events

- **Movie night** - TM shared that the children really enjoyed the event and the feedback was very positive. Unfortunately none of the committee were able to attend due to work commitments. BP and JB helped at this event along with Emma and Bill Betts. They felt that the children were quite unsettled – staff presence was therefore very important and school had agreed to lead on this event. Discussion as to whether this was due to the movie choice as there was not the opportunity for the children to vote for their movie choice on this occasion. It was felt that the children were hungry on arrival due to the timing of the movie so food when they arrive would work better. Discussion regarding whether a different snack would work better. Drinks with lids necessary to reduce spillages.
- **Easter cake sale** – This was very successful as a fundraiser but wasn't very well attended. Leftover cakes were sold the next day – thanks to LW and Emma King for making this possible. Acknowledged that it helps attendance to have TM on the gate to encourage people to attend. JB queried whether it is possible to sell raffle tickets at the juniors on the day – logistically this is difficult to organise. Discussion regarding whether a stall outside at the Infants would generate better sales. This could be considered at future events but currently refreshments do raise money.
- **Easter Disco** – Year 1 and 2 were thrilled to have a disco – attendance was extremely high. Agreement that an hour would be sufficient for this age group and that a focus upon “party” rather than “disco” would suit more of the children. TM feels that this should be an annual event however there has been a lot on interest from Foundation parents on Facebook regarding involvement of that year group. Discussion regarding how this could be managed. Agreement that in future an end of year party will be arranged for foundation and Year one at the Infant school. BP suggested Alan Swan as an entertainer. FR also has a contact used frequently at work who could be considered. Given the number of children attending and the earlier timings of the disco the amount of food would need to be increased in future
- **100 Club** – Some people are still paying into the old account. Most have been contacted by LW as this is preventing the account being closed. Agreement made as to who will contact the last remaining people to request they change the standing order.

Future funding requests

Funding aims were requested by LW so that the Tesco token scheme can be considered again. TM advised that the schools are keen to get some Chrome books. These would be used for Mastery learning and ilearning. This would empower the children to have decision making regarding their own aims. They would also be very supportive for children for whom English is an additional language and those with Special Educational needs. Further costings will be provided.

Future events

- **Stall at the may fair** - aiming to do some garden games. Will distribute leaflets for the summer fair at the May fair. This event is on May 7th the committee would be grateful for any help. Tesco have donated prizes.
- **Quiz night** - TM to check with Mr Leggat that he is happy to host. Raffle is very successful. Letter to go out in book bags. £5 per person for teams of 8-10. Max 12 tables. KM will do a letter, school will send out on a dojo message.
- **Friday ice creams** - sold from May half term on Fridays at both schools. TePTA freezer in the junior school staff room to store. BP and LK advised that Cornetto's are very popular.
- **Infant sports day** - cake and tea a few biscuits. Perhaps ice creams or pastries for breakfast. Junior sports day - JB offered to help KM at this event.
- **Summer fair** – Plan shared by LK and AP. Theme is “sow and grow” to link with school theme. Discussion regarding willow sculpture but would be a cost involved of £250 - TM to speak to Mrs Crinnion about how this would be funded.

AW will speak to Rare Breeds to see if they could bring falconry if given agreement to advertise. Jack Cant, illustrator. - will draw 10 flowers as a treasure trail around the fair - he will be there on the day. The pictures will be framed and auctioned off. Portrait exchange on the day children and him draw each other for a donation.

Need to sort raffle tickets - Alison will confirm the prizes. Louise will need to sort insurance through the school for the “Unicorn” rides. Half of the takings from this would be donated to TePTA. Contained on the bottom field. Discussion regarding pre-booking tickets to avoid a huge queue on the day.

Miss Davison - regarding the plastic bottle flowers. LK will speak to her and TM will send LK the link. Will buy some donation buckets which can be used at future events.

Donation days - 15th June for bottles. 25th May sweets, lucky dip prizes etc. in exchange for non-uniform. Will consider the smaller stalls based upon how many volunteers there are. Discussion regarding costs of helium. LW will pass on the contact that she has.

AOB

- **Micro scooters** – The micro scooters website offers 10% cashback. Fiona to look into getting a unique code for TePTA.
- **Stamptastic** – unique code has been obtained to earn cashback for TePTA on orders from Stamptastic name labels. Code is “TN306RA”.
- **Barn dance** – AW has been working to try and arrange this event. She is aiming for September/October due to the number events coming up in the summer term. Aiming for the Sinden theatre. Depends on whether they would allow us to bring in other suppliers for food. Plan is for a family barn dance and then a band afterwards. AW is waiting to hear back about a date. Agreed to put out a message to gauge interest on the dojo and potential to open to the other school in the Trust.
- **Dragon boat race** too expensive so not viable as a fundraiser.
- **Coffee Morning** - The committee are keen to encourage new parents to get involved. Plan to hold an informal coffee morning early in the new Autumn term. This is likely to be held at Costa.

- **Website** the TePTA page on the school website and TePTA websites need to be updated. Fiona to contact Katrina for details.

Next Meeting

Date not yet confirmed.

The meeting was closed at 20:50.