



Annual AGM Wednesday 5th October 2022

Present is Helen S (Treasurer), Laura (Chair), Joanne Quinn (Secretary), Kiemia (Co-Chair), Mrs Craggs, Ms Burdett, Jane Brown, Jo & Sarah.

Apologies from Jelena, Lucy, Jade, Charlotte who could not attend this evening.

Chair Report 2021/2022:

“Thank you everybody for attending this evening, we do appreciate it is a lot to ask to give up your evening to be here. Firstly, I’d like to mention that the existing committee are so pleased with the level of interest we have had in people wanting to help or join the committee throughout this last year. After struggling for a few years with people leaving for various reasons it has been amazing to see and makes it a much more positive group to be part of. So, Thank you to all of those people, including the many not here this evening, for their ongoing support.

Going back to 2021 we were obviously still very limited with what we could do with regards to fundraising but with the help of grants, raffles and other new ideas such as the Smartie Tube collection we were able to continue to raise funds and help financially support the school. One of the largest projects was the development of the Outdoor Classroom which after a very long road I am pleased to say we are now very close to being able to utilise this in the school curriculum.

It was with huge relief but also a lot of trepidation that we were able to finally return to hosting school fundraising events in the Spring term of 2022. I think we would all agree that the Easter egg hunt was a huge success for everyone. It was incredibly well supported by parents who were thrilled to get inside the school gates for the first time and children who were having a fab time running around in beautiful sunshine eating chocolate. From the committee perspective, as a first event, whilst not a huge money spinner it was wonderful seeing the wider school community back in play.

Other events hosted including a movie night at the infants, a jubilee celebration cake sale and two discos at the juniors. For anyone unsure of why we give up our time to organise these events, being privy to the Leavers Disco, whilst all of the children stood, arms around shoulders, belting our Sweet Caroline, was reason enough. It was a wonderful moment and certainly brought tears to my eyes.

So, moving forward into the 2022/23 year, I am very excited about what we can achieve together as a larger committee with lots of new ideas. Due to other commitments, I have taken a slight back seat with regards to the larger events in the calendar and in fantastic news Lucy and Jade have very kindly offered to take these events on. I will of course still be helping with the preparation and at the events themselves, but I am sure that with their enthusiasm and fresh perspective they will bring to life some wonderful successful events. Kiemia has kindly offered to run movie nights at the infant’s school which I am very

grateful for now both my children have moved up and I will continue to run all other events including junior discos, Christmas Artwork and the Easter egg Hunt to name a few alongside the other administrative committee duties.

It is with sadness that I announce that due to work commitments Helen Douglas will be standing down as Deputy Chair and 100 Club organiser and I'd like to thank her for all of her hard work over the past few years.

So, with that in mind I think it's about time we move onto the next area of business and look to re-elect the new committee for the 2022/2023 academic year."

Voting for the new committee 2022/2023:

Chair – Laura Weston

Deputy Chair – Kiemia Farrow

Secretary – Joanne Quinn

Treasurer – Helen Standen

Treasurers Report 2021/2022

Following the lifting of the Covid restrictions and the ability to get back to "normal" we have been able to run several events in the 2021/22 academic year. This has also been assisted by additional people coming on board to help run these events.

TePTA's cash balance has increased by £4,050 over the year, ending at £9,874 as at 31 Aug 2022.

TePTA has supported our children and enhanced the learning environment by funding the following activities: -

- Class Christmas presents £1,400
- Librarian Subscription £587
- New rug for Foundation Stage £280
- Y6 Leavers books £260
- Crackers to add additional Christmas cheer to the Christmas Dinner £115
- Gardening Club (to enhance areas for the children) £100

A total of £2,742 has been spent on the above. In addition, a donation organised by TePTA of £1,000 from Tesco, which was received in the last academic year, has been paid over to the schools for enhancement of outdoor areas / soft landscaping.

It is worth noting that since September 2018, £34,000 has been raised and utilised for projects within the schools. The funding of the above has been achieved by running the following events:-

Terms 1 & 2

- Bags-2-School £204
- Non-uniform day at end of Term 1 £371
- Christmas Cards £401
- Christmas Raffle £1,104

Terms 3 & 4

- Non-uniform day at end of Term 3 £314
- Easter Egg Hunt £238

Terms 5 & 6

- Ice cream sales (across 3 days) £172
- Jubilee cake sale £122
- May Junior School Disco £636
- Infant School Movie Night £257
- Summer Fair £1,247
- Summer Raffle £650
- July Junior School Disco (inc Y2) £602

The 100 Club continues to be a good source of income at around £1,000pa. There are a number of prizes still to be transferred to the winners and Helen Douglas and I will be working together to bring the position up-to-date as soon as possible.

AmazonSmile and Easyfundraising are an easy, no effort fundraising channel and gave us £275 this year.

A card machine was organised via Barclaycard and was used successfully at the Summer Fair to take a total of £53 pounds. Going forward there should be no additional cost to having this facility other than the 1.6% transaction fee.

The Barclays branch in Tenterden closed in March 2022. We can lodge and withdraw funds via the Post Office which has been good.

Review of Recent Events/Activity:

100 Club - Helen D has decided to step away from the 100 Club and Helen S has agreed to take over this role. Helen D has passed on a message to say that everything has been drawn up until October. Helen D to email spreadsheet to Helen S. Helen D to give Helen S bag of balls. To be up to date by end of Term 2 with final draw of year at the Christmas Fair.

Outdoor Classroom - It is nearly ready to be used but it needs clearing. BBQs are back in the shed. Laura asks Ms Burdett if we can have a photo taken on 19th October to show the opening of outdoor classroom. Plaque needs creating with wording "This building has been donated by the Brissenden trust." Laura to confirm and order plaque. Once the classroom has been cleared then we might get further funding to fill inside. Junior Gardening Club to plant winter pansies (TePTA to fund) to add finishing touches to the outdoor classroom.

Xmas4schools – Laura W is organising the Christmas Artwork with both schools and will arrange to send back.

AOB - Jane to donate some men to Ms Burdett to finish memorial garden to do work in the October half term.

Upcoming Events/Activity:

Junior Disco – Laura W organiser

Infants Movie Night – Kiemia F organiser

Funding Requests:

Phonics - School priority for coming year is Love of Reading. The phonics scheme requirements (by government) have changed, and resources need updating quickly. Government budget of £400 for infant school and £400 for junior school means it is not possible for school to fund. The Infant school have already started using the Little Wandle Phonics Scheme. To cover the cost of 8 copies per year group of Little Wandle was £2,500. By law they need 12 copies. Ms Burdett would like £2,500 from the current TePTA budget to supplement the book supply and improve the quality of texts at the infant school. This is agreed by the committee and Helen S will transfer this asap.

The committee agree to a further £4500 to purchase a new reading scheme for the Junior school, once this has been chosen. Additionally, by the end of the academic year 2023 TePTA have agreed to fund a further £3500 to finalise the schemes across both schools.

School have agreed to send a letter to parents expressing the dire situation regarding the reading facilities in turn to encourage support for TePTA fundraising events and October's sponsored read.

Playtrail – Junior school play trail was £5000 two years ago, but now it will cost £8000. Laura has met with Tony Robinson (Sovereign) and has given us some options, Laura W to liaise with Ms B to confirm this. We can spread payment through Department of Education finance agreement which school have agreed to. Suggested budget £5,500 split over three



yearly payments. Sovereign have kindly offered two complimentary Play Trail Safety Assessments, Laura to organise with Ms B.

AOB:

Joanne Q to enquire about reducing number of required meetings to 3 a year on Charity commission, which will be held face to face.

Date of next meeting TBC.

Notes:

Someone needs to defrost the freezer!!

AmazonSmile – Leaflet for Foundation class and new dojo